



Job Description

Title: Barback

Reports to: Manager, Operations

FLSA Status: Non-Exempt

EMPLOYMENT INCLUSION POLICY:

Cotton House Craft Brewers is an equal opportunity employer and makes employment decisions on the basis of merit. We are committed to diversity and inclusion in the workplace. Cotton House Craft Brewers celebrates people from all walks of life and prohibits the unlawful discrimination based on race, color, sex, religion, sexual orientation, marital or veteran status, gender identity, national origin, disability, genetic information, pregnancy, or any other consideration made unlawful by federal, state, or local laws.

Summary:

The Barback assists with opening and closing duties to include bussing tables, cleaning tables, and handling glassware to ensure our customers receive prompt, seamless service. H/She ensures the bar is well-stocked with beer and wine glassware.

Job Responsibilities:

- Checks taps and appliances to confirm that they are working properly, making minor repairs, or changing out kegs, if needed.
- Keeps the bar clean by wiping down surfaces, sweeping and mopping, removing soiled glassware, scrubbing coolers and storage areas, and emptying trash receptacles.
- Learns about menu items (IPA's, Hazy, Stout, etc)
- Opens tabs, and processes payments especially during peak hours.
- Maintains records and report levels of usage to assist in the reordering process and ensures that delivered items are stored properly.
- Greets guests quickly with enthusiasm and friendliness
- Strong work ethic- able to work in a fast-paced environment for prolonged period time
- Communicates with all staff and management to ensure guest satisfaction
- Reports to work as scheduled, in uniform, on time, and ready for work
- Follows checklists and standard operating procedures
- Changes kegs as needed and properly records inventory
- Maintains a safe, clean, organized, and stocked work area

- Works to increase knowledge of craft beers and wines
- Ensures that guests have a positive and memorable experience at Cotton House Craft Brewers and Triangle Beer Co.
- Responsible for constant sanitation, organization and proper handling of glassware.
- Prepares work area for either opening, mid-shift, or closing in accordance with company standards.

Job Requirements:

- High School Diploma or equivalent
- More experience, education, training, or certifications may be preferred
- Minimum age to serve alcohol preferred
- Courteous, friendly personality and professional appearance.
- Knowledge of menu items, including beers, wines, ciders
- Strong problem solving, communication, and interpersonal skills, ability to handle tense situations with coworkers and customers calmly and rationally
- Observant and thorough
- Responsible, punctual
- Ability to meet physical demands of the position, including, walking, standing, or lifting heavy items for extended periods and working nights, weekends, and holidays
- Must be at least 18 years of age
- Must be able to work flexible shifts and schedules, including weekends and holidays
- Must be able to lift and carry 40 lbs
- Must be a team player, hard-working, and honest

Disclaimer:

- All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.
- This job description in no way states or implies that these are the only duties to be performed by the employee(s) occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.
- The company reserves the right to add to or revise an employee's job duties at any time at its sole discretion.
- This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.